



# UCA International Users Group Board of Directors Meeting

21 March 2019

Summary for UCAIug Members

# Roll Call

Present	Name	Term	Role
Y	Ralph Mackiewicz	2019	Board (Non-Utility) (Chair)
N	Aaron Synder	2019	Board (Non-Utility)
N	Dan Nordell	2019	Board (Utility)
Y	Gerald Gray	2020	Board (Non-Utility)
Y	Zeus Xioco	2020	Board (Utility)
Y	Stuart Laval	2020	Board (Utility)
Y	Chavdar Ivanov	2021	Board (Utility)
Y	David Bogen	2021	Board (Utility)
Y	David Ball	2021	Board (Utility)
Y	Kay Clinard	N/A	President
Y	Margaret Goodrich	N/A	VP Operations & Treasurer
Y	Herb Falk	N/A	VP Testing
N	Pat Brown	N/A	Advisor
Y	Christoph Brunner	N/A	Advisor

Meeting called to order at 11:07 AM EDT (GMT -0400)



# Appointment of Secretary

- Aaron Snyder resigned as Secretary
- Board member David Bogen has agreed to accept appointment to the role of Secretary
- Unanimously approved by Board vote



# Approval of Minutes and Member's Summary

- Motion to approve minutes of Nov 2018 meeting passed unanimously
- Motion to approve member's summary of Nov 2018 meeting passed unanimously
- The Chair will post the member summary on a page accessible to members



# Treasurer's Report

- The financial records and all bookkeeping activities have been moved to the Treasurer temporarily
- A full audit is in process to obtain a full corporate and individual membership roster
- A review of the status of all invoicing activities is underway and a new invoicing procedure is in process
- A new bookkeeper will be appointed to take over the bookkeeping activities from the Treasurer



# Financial Update

- Financial Statement for 2018 was reviewed
- A proposed 2019 Budget was presented and approved by the Board unanimously



# Calendar Membership Billing

- Board approved the development of a plan for moving from anniversary date renewals to calendar year renewals by Aaron and Margaret:
  - All membership terms will commence Jan 1st of each year starting 1/1/2020 once the partial year (through 12/31/2019) is paid. 2019 will be a transition year and beginning Dec. 1, 2019, all annual dues will be invoiced and will be due Jan 1, 2020. After that invoices will be sent out on Dec. 1st of each year for the next calendar year. New Memberships received after Jan 1st of any year will be prorated by month for that initial year and then placed on the annual calendar year for all future years.

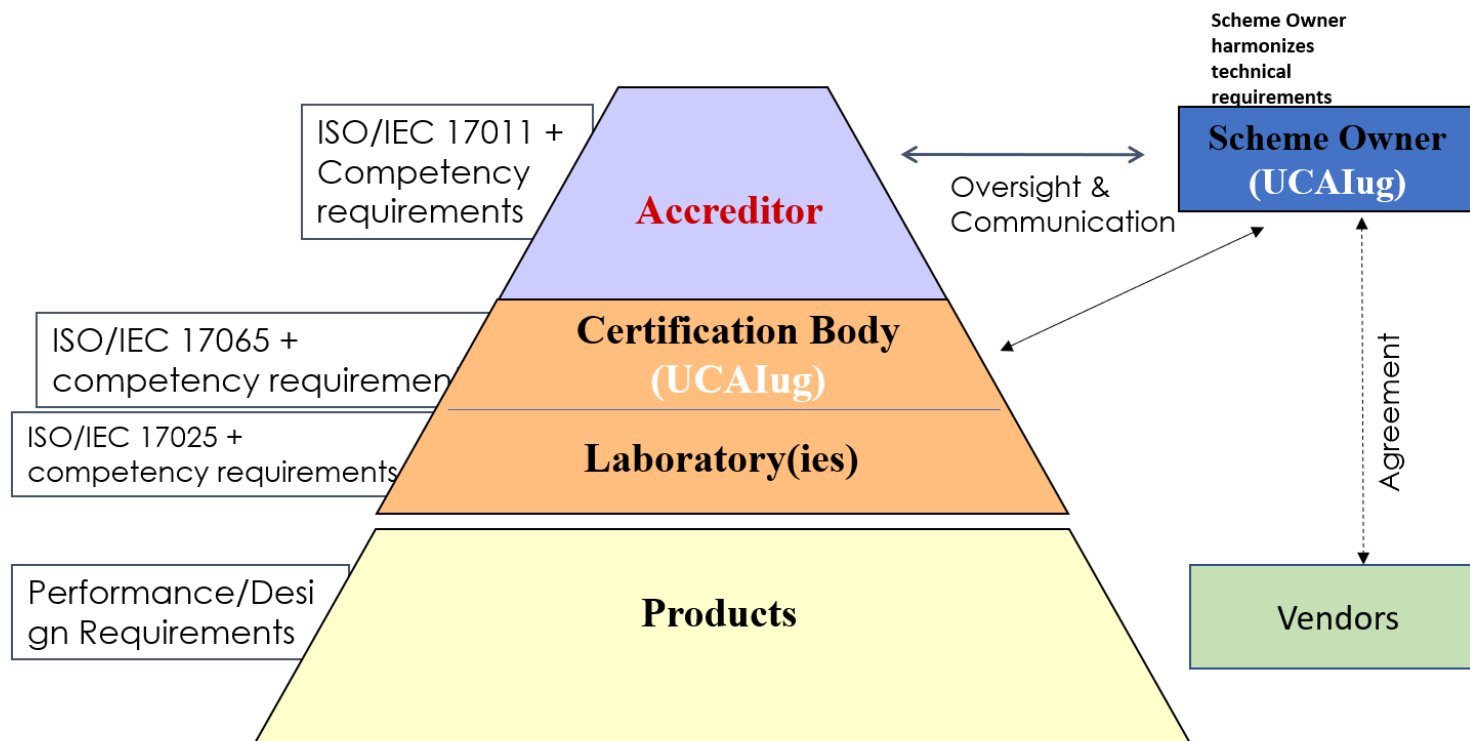


# VP of Testing Report

- Ongoing activities:
  - September 2019 Interop coordination (Charlotte, NC)
    - IEC 61850, CIM, and OpenFMB
  - IEC 61850 QAP Addendum
  - ITCA Process Development. Board had previously approved the transition to establishing UCAIug as ITCA



# ITCA: Current Thoughts



Courtesy of G.Gillerman @ NIST, IEEE ICAP



# Decision/Transparency

- Testing Committee to make initial decision
- Will socialize with current accredited labs and get feedback
- Will socialize with membership and get feedback
- Final decision will be made after receiving feedback



# Member Transparency Site

- Chair plans to establish a mechanism of sharing information with members:
  - Board Meeting summaries
  - Budget (meeting and UCAIug) summaries
  - UCAIug financial summaries
  - Method for members to contact the board
- Will be implemented on existing site with new pages



# Re-organization Plan

- Existing organization structure was not being maintained
  - Several inactive committees and sub-committees
- A re-organization working group was previously established
  - Identify desired organizational changes and personnel transition plans
  - Propose modifications to charter and bylaws needed to implement changes (if any)
  - The working group chair (VP Operations) will call a meeting soon
- Board vote on authorizing proceeding with the plan will be taken when the above is completed



# Web Site Issues

- Implementing changes to the CIMug and OpenFMB sites are proving challenging
- SharePoint usage is being re-examined
  - Identifying qualified and cost-effective contractors capable of supporting our needs on SharePoint 2016 is difficult
  - Alternatives being considered
- VP of Operations to develop the requirements for review by the user communities and implement a deployment plan per the requirements and within the budget constraints



## OpenFMB Users Group Status Update

- Launched Users Group SharePoint site in Dec 2018
- Held Webinar in Dec 2018
  - 70 attendees , despite technical difficulties
- Hosted DTECH face-to-face meeting in Feb 2019
  - 74 attendees from 42 orgs (11 utilities, 17 vendors, 14 other)
  - 15 non-members interested in joining UCAIug
- 2019 goal: Planning & test-case prep for Sept 2019 IOP test
- Next meeting: pending UCAIug member reconciliation



# CIMug Status Update

- David Bogen has agreed to assume the role of utility co-chair due to the resignation of Eric Hatter
- Margaret Goodrich has agreed to be interim vendor co-chair due to the resignation of Terry Saxton
- Upcoming meetings:
  - Saclay, France (EDF Research Center) 18-20 June 2019
  - Carmel, Indiana (MISO) October 2019
  - CIM Interoperability Test (content TBD) 23-27 Sept 2019



# IEC 6 1850 Users Group Status Update

- Significant effort being put into the Interoperability Test in 2019
- Chair suggested that staff gauge:
  - Member interest in IEC 61850 demo at CIGRÉ 2020?
    - Would require substantial member support due to high cost of this event
  - Member interest in supporting an IEC 61850 Users Group meeting?
  - Member interest in establishing a formal leadership group for IEC 61850 Users Group?





# Adjournment

- Motion to adjourn passed unanimously at 12:30 PM EDT (GMT – 0400) on 21 March 2019